

**Mohawk Homeowners Association
Annual Meeting Minutes
February 11, 2020**

An annual meeting of the Members of the Mohawk Homeowners Association was held February 11, 2020 at 6:00 PM in the Gecko Room at the Foothills Recreation and Aquatic Center located at 5600 W. Union Hills Drive, Glendale, AZ 85308.

Quorum was established by absentee ballot and members in attendance.

The Board President, Mr. Jack Thomas, called the meeting to order at 6:34 PM.

Mr. Thomas introduced the current Board members in attendance, Jack Thomas, Tony Iannaccone, Susan Lauretti and John Cassin.

Copies of the financial documents for the period ending December 31, 2019 were provided to the members along with a copy of the adopted 2020 Budget.

A MOTION to accept the December 31, 1991 financial was made by Mr. Cassin, the motion was seconded by Ms. Lauretti, there being no further discussion, the Motion carried.

After a review and count of the ballots received for the election of Director, Mr. Thomas announced that Philip Bloom was elected to the Board of Directors for a three-year term.

Additional discussion by the membership included the new monthly statements for 2020, the park improvement project and potential plans for 2020, and the process for the Architectural Committee.

The meeting was adjourned by Motion made by Mr. Cassin, the motion was seconded by Mr. Bloom, there being no further discussion, meeting adjourned at 6:55 PM.

Respectfully Submitted By:
Christine Veselik, Community Manager
Kinney Management Services

MINUTES APPROVED AND ACCEPTED:



Name/Title

4/19/22

Date

MOHAWK HOMEOWNERS ASSOCIATION

Open Session Minutes February 11, 2020

A meeting of the Board of Directors for the Mohawk Homeowners Association was held on February 11, 2020 at the Foothills Recreation and Aquatic Center located at 5600 W. Union Hills Drive, Glendale, Arizona 85308. After establishing quorum, the Meeting was called to order at 6:57 PM.

Board Members Present: Jack Thomas, Tony Iannaccone, John Cassin, Susan Lauretti, and Phil Bloom

Management Company Representative: Christine Veselik, CAAM®

I. Call to Order:

The meeting was called to order at 6:31 pm. This meeting was properly noticed and a quorum was present.

II. Election of Officers

- a. **Board President.** Motion by Mr. Cassin appointing Mr. Thomas as Board President for the 2020 term; Motion seconded by Mr. Bloom. There being no further discussion, Motion unanimously carried.
- b. **Board Vice President.** Motion by Ms. Lauretti appointing Mr. Cassin as Board Vice President for the 2020 term; Motion seconded by Mr. Bloom. There being no further discussion, Motion unanimously carried.
- c. **Board Secretary.** Motion by Ms. Lauretti appointing Mr. Bloom as Board Secretary for the 2020 term; Motion seconded by Mr. Iannaccone. There being no further discussion, Motion unanimously carried.
- d. **Board Treasurer.** Motion by Mr. Iannaccone appointing Mr. Bloom as Board Treasurer for the 2020 term; Motion seconded by Mr. Cassin. There being no further discussion, Motion unanimously carried.

III. Committee Appointments

- a. **Architectural Committee.** Motion by Mr. Cassin appointing Ms. Lauretti as Architectural Chairman; Motion seconded by Mr. Bloom. There being no further discussion, Motion unanimously carried.
- b. **Landscape Committee.** Motion by Mr. Cassin appointing Ms. Lauretti as Landscape Chairman, Motion seconded by Mr.; Iannaccone. There being no further discussion, Motion unanimously carried.
- c. **Parks Improvement Committee.** A call for volunteers was made by the Board, with no response given, Committee appointments are tabled until Chairman volunteer steps forward.

IV. Meeting Minutes

The minutes for the December 4, 2019 Open Meeting were reviewed. Mr. Cassin moved to accept the open session minutes as true and correct; Motion seconded by Ms. Lauretti. There being no further discussion, Motion unanimously carried.

V. Financial Reports for the period ending December 31, 2019

The financial reports for the period ending December 31, 2019 were reviewed and discussed.

VI. Invoices to Approve

a. Motion by Mr. Cassin to approve the American Family Insurance Policy Renewal for the period 12/05/19 to 12/05/2020 in the amount of \$1,152.00; Motion seconded by Ms. Lauretti. There being no further discussion, Motion unanimously carried.

VII. New Business

a. Motion by Mr. Cassin to provide Yellowstone Landscape with 30 day notice of intent to terminate contract; Motion seconded by Ms. Lauretti. There being no further discussion, Motion unanimously carried.

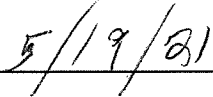
b. Motion by Mr. Cassin to accept contract proposal from Paramount Landscaping for a 1 year contract to begin immediately following Yellowstone final date of service, Motion seconded by Mr. Bloom. There being no further discussion, Motion unanimously carried.

VIII. Open Discussion - Topics discussed included:

- i. **Billing Statements**
- ii. **E – statement access Login issues**

X. Adjournment

There being no further business before the Board of Directors, Ms. Lauretti moved to adjourn the meeting; Motion seconded by Mr. Cassin. There being no further discussion, President Thomas adjourned the meeting at 7:12 PM.

Approved – Signature  Date 

Respectfully Submitted by:
Christine Veselik, , CAAM®
Acting Recording Secretary
On behalf of the Mohawk Homeowners Association
Board of Directors

Mohawk Homeowners Association

PO Box 25466
Tempe, Arizona 85285
(480) 820-3451

BOARD OF DIRECTORS OPEN SESSION MEETING MINUTES SEPTEMBER 15, 2020

Board Members Present: Jack Thomas, Philip Bloom, Susan Lauretti and John Cassin

Board Members Absent: Tony Iannaccone

Management Present: Betsy Andona, Community Manager - Kinney Management

Homeowner's Present: 2 homes represented

Call to Order: A quorum was established with four (4) out of five (5) Board members present. The meeting held virtually via Zoom was called to order at 7:05pm by Jack.

Approval of Previous Meeting Minutes: A motion was made, seconded and carried unanimously to approve the meeting minutes from the February 11, 2020 meeting with corrections made to the Call to Order time.

Financial Report: Community Manager gave an over view of the August 2020 Financial Statements; a motion was made, seconded and carried unanimously.

Committee Reports:

A. Landscape Committee –

- a. Action In Lieu – On August 31, 2020 the Board of Directors agreed by Unanimous Consent via email to approve Estimate #495 from Paramount Landscaping for a total cost of \$2,337.36 for tree trimming of 19 trees throughout the community.
- b. A motion was made, seconded and carried unanimously to approve Estimate #531 from Paramount Landscaping for Overseeding the HOA park contingent on the cost matching the amount listed in the Landscape Contract. Community Manager and Susan to complete this item.
- c. Estimate #364 from Paramount Landscaping for the Controller Replacement was tabled due to Taylor Haught not in attendance to give presentation.

B. Architectural Committee –

- a. Appointment of Judy Continelli to Committee – Susan gave kudos to Deborah and Jason for being diligent on the Committee. A motion was made, seconded and carried unanimously to appoint Judy to the ARC.
- b. Design Guideline Revision – Window Replacement – A motion was made, seconded and carried - 3 for / 1 abstention to add the revision to the Guidelines. Manager will work on the housekeeping of the document such as font and spacing before the end of the year.

Mohawk Homeowners Association

PO Box 25466
Tempe, Arizona 85285
(480) 820-3451

Architectural Committee (cont'd)

- c. Doggy Stations – A motion was made, seconded and carried – 3 for/ 1 against. to approve Estimate #496 from Paramount Landscaping for the purchase and installation of 3 additional doggy stations for the community.

Old Business:

- Audit CPA Engagement Letter Status – Jack was previously working with Peri/Joanne and was awaiting a response; Community Manager to follow up. Reserve Study Proposals – A discussion was held regarding the necessity of a Reserve Study at this time; the Board declined moving forward.

- Park Improvement Project

- Committee Chair Volunteer/Appointment – The Board gave it's support to Susan to selected/appoint a person.

New Business:

- 2021 Budget/Meeting – Manager to work on a few dates for a separate budget meeting since the Covid-19 pandemic is preventing in person meetings. Susan suggested to add Date Palm Trimming to the budget as a separate line item.

Additional Items:

- John would like a copy of the Reserve Study.

- Phil pointed out missing minutes from the Website and would like to see meeting cancellations posted, Manager to do a website audit in December.

- The Board would like to know how many homeowners are on E-Statements; Manager to research. Gregg requested an additional \$250.00 for miscellaneous desert planting; a motion was made, seconded and carried unanimously.

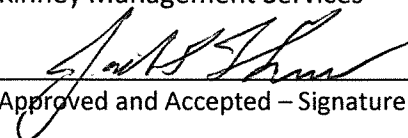
Homeowner Forum:

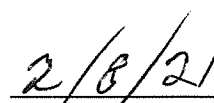
- Gazebo Issue.

Next Meeting: The next meeting will be on December 8, 2020 at 6:00pm – location TBD due to Covid-19.

Adjournment: There being no further business to discuss the meeting was adjourned at 8:43pm.

Respectfully Submitted on Behalf of the Board of Directors for
Mohawk Homeowners Association
Betsy Andona, Community Manager
Kinney Management Services


Approved and Accepted – Signature by Board Secretary


Date

Mohawk Homeowners Association

PO Box 25466
Tempe, Arizona 85285
(480) 820-3451

BOARD OF DIRECTORS OPEN SESSION MEETING MINUTES DECEMBER 08, 2020

Board Members Present: Jack Thomas, Philip Bloom, Susan Lauretti and Tony Iannaccone

Board Members Absent: John Cassin

Management Present: Betsy Andona, Community Manager - Kinney Management
Taylor Haught – Paramount Landscape & Maintenance

Homeowner's Present: 2 homes represented

Call to Order: A quorum was established with four (4) out of five (5) Board members present. The meeting held virtually via Zoom was called to order at 6:15pm by Jack.

Approval of Previous Meeting Minutes: A motion was made, seconded and carried unanimously to approve the meeting minutes from the September 15, 2020 meeting with corrections made to – Old Business/Park Improvement Project and Homeowner Forum/Gazebo Issue.

Financial Report: A motion was made, seconded and carried unanimously to approve the October 2020 Financials as presented. The Board would like the line items on the Income Statement and the Comparative Income Statement to match beginning with the January 2021 Financials.

Committee Reports:

A. Landscape Committee –

- i. Estimate #364 – Controller Replacement Presentation – Taylor presented information on the WeatherTrac and Hunter systems to the Board and answered questions. A motion was made, seconded and carried unanimously to approve one (1) controller to be installed at the HOA park.
- ii. Taylor was asked to have the common area on Mohawk by Lot 1 cleaned up, it appears the crew misses that location regularly.
- iii. A discussion was held regarding planting new trees and shrubs, Susan estimated the cost to be between \$1,700-\$1,800 but not more than \$2,000 for the new installations.
- iv. Invoice #PHXW 80508 Yellowstone Date Palm Trimming – The Board directed Manager to research this matter with Susan to determine its validity.

B. Architectural Committee –

- i. HOA Park – There should be a presentation by the next meeting with more ideas. Susan was asked to reach out to the previous park committee to see if anyone would like to be involved.
- ii. Community Walls – Susan reported there is a bidders walk being scheduled and proposals should be in shortly after. The wrought iron will be a separate line item.

Mohawk Homeowners Association

PO Box 25466
Tempe, Arizona 85285
(480) 820-3451

Architectural Committee (cont'd)

- iii. Design Guideline Revision
 - i. Garage Door color addition – A motion was made, seconded and carried unanimously to add “Garage Door Color” as a line in the paint section of the submittal form.
 - ii. Community Manager Name Update - A motion was made, seconded and carried unanimously to remove the Community Manager name from the submittal form to eliminate confusion when the manager changes.
 - iii. Gazebos, Pergolas and Ramadas – A discussion was held regarding revising this section to be more explicit in setbacks, location, etc and adding verbiage specifically for view lots. This matter was tabled for further review.

Old Business:

- Audit CPA Engagement Letter Status – Manager is still working with getting the information for VP of Kinney Management.
- 2021 Budget – A motion was made, seconded and carried unanimously to approved the 2021 Budget as presented by Jack Thomas via email.

New Business:

- Compliance Procedure/Potential Fine Policy – The Board briefly reviewed and discussed the proposed compliance procedure. This matter was tabled for further review due the lateness of the meeting time.
- 2021 Meeting Dates – The Board will review their schedules after the holidays for the 2021 schedule.
- 2021 Annual Meeting – The Board confirmed that Tuesday, February 9th will work the 2021 Annual Meeting; the meeting will be held via Zoom.
- Quarterly Newsletter – A discussion was held regarding the frequency of the community newsletter, the consensus was to send it out semi-annually so we can include more information.

Additional Items:

- Phil would like a copy of the landscape contract.

Homeowner Forum: None at this time.

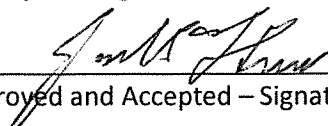
Mohawk Homeowners Association

PO Box 25466
Tempe, Arizona 85285
(480) 820-3451

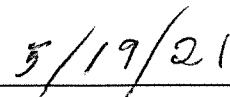
Next Meeting: The next meeting will be on February 9, 2021 following the Annual Meeting via Zoom.

Adjournment: There being no further business to discuss the meeting was adjourned at 8:47pm.

Respectfully Submitted on Behalf of the Board of Directors for
Mohawk Homeowners Association
Betsy Andona, Community Manager
Kinney Management Services



Approved and Accepted – Signature by Board Secretary



Date